

Viewing Your Student's Schedule

Parents can view a student's schedule by week or term on Cornerstone. This will allow a parent to see what class his or her child is taking and when. Parents can click on a particular class to see if documents, such as assignments or grading rubrics have been uploaded. From here parents can also see who is teaching a particular course as well as contact information.

1. Log in to Cornerstone Household.
The *Home* tab appears.
2. Click the *School* tab.
The *School* tab appears, with overview information about your student displayed.

The screenshot displays the 'Students' section of the Cornerstone Household interface. At the top, the student's name 'Morgan Lee Abbate, Sr.' is shown with a collapse icon. Below the name is a profile picture and a list of details: Name: Morgan Lee Abbate, Sr., Student ID: 1019, Grade: Grade 6, and Status: Active. To the right of these details is a 'Quick Links' menu with options: Demographics, Contacts, Assignments, Grades, Attendance, Report Cards, Schedule, Courses, Scheduling Requests, and Enrollment. Below the profile information are four tabs: 'Schedule' (selected), 'Assignments', 'Contact Info', and 'Latest Activity'. The 'Schedule' tab shows a calendar for 05/16/2011 with a '60' minute indicator. A table lists the student's schedule for that date:


Course	Period	Time	Room
*Homeroom 6B	Classes	8:40 AM-2:40 PM	
English 6B	Classes	8:40 AM-2:40 PM	
Health 6B	Classes	8:40 AM-2:40 PM	
History/Social Science 6B	Classes	8:40 AM-2:40 PM	
Language Arts 6B	Classes	8:40 AM-2:40 PM	
Mathematics 6B	Classes	8:40 AM-2:40 PM	
Reading/Literature 6B	Classes	8:40 AM-2:40 PM	
Religion 6B	Classes	8:40 AM-2:40 PM	
Science 6B	Classes	8:40 AM-2:40 PM	

At the bottom of the screenshot, the name 'Mirabella Ablaza' is visible with an expand icon, indicating the next step in the process.

3. If necessary, click the *Expand* icon beside the name of the student whose schedule information you want to view.





4. From the *Quick Links* menu on the right, click *Schedule*.
The *Schedule* page for the student you selected appears.



Morgan Lee Abbate, Sr.
Enrolled in Grade 6 for 2010-2011

By Week **By Term**

05/24/2011  

← Schedule for 05/22/2011 to 05/28/2011 →

Schedule By Week

	Monday	Tuesday	Wednesday	Thursday	Friday
Classes	*Homeroom (6B) 8:40 AM - 2:40 PM Surrago, Patricia	*Homeroom (6B) 8:40 AM - 2:40 PM Surrago, Patricia	*Homeroom (6B) 8:40 AM - 2:40 PM Surrago, Patricia	*Homeroom (6B) 8:40 AM - 2:40 PM Surrago, Patricia	*Homeroom (6B) 8:40 AM - 2:40 PM Surrago, Patricia
	English (6B) 8:40 AM - 2:40 PM Foo, Judy	English (6B) 8:40 AM - 2:40 PM Foo, Judy	English (6B) 8:40 AM - 2:40 PM Foo, Judy	English (6B) 8:40 AM - 2:40 PM Foo, Judy	English (6B) 8:40 AM - 2:40 PM Foo, Judy
	Health (6B) 8:40 AM - 2:40 PM Olbrich, Lea	Health (6B) 8:40 AM - 2:40 PM Olbrich, Lea	Health (6B) 8:40 AM - 2:40 PM Olbrich, Lea	Health (6B) 8:40 AM - 2:40 PM Olbrich, Lea	Health (6B) 8:40 AM - 2:40 PM Olbrich, Lea
	History/Social Science (6B) 8:40 AM - 2:40 PM Surrago, Patricia	History/Social Science (6B) 8:40 AM - 2:40 PM Surrago, Patricia	History/Social Science (6B) 8:40 AM - 2:40 PM Surrago, Patricia	History/Social Science (6B) 8:40 AM - 2:40 PM Surrago, Patricia	History/Social Science (6B) 8:40 AM - 2:40 PM Surrago, Patricia
	Language Arts (6B) 8:40 AM - 2:40 PM Foo, Judy	Language Arts (6B) 8:40 AM - 2:40 PM Foo, Judy	Language Arts (6B) 8:40 AM - 2:40 PM Foo, Judy	Language Arts (6B) 8:40 AM - 2:40 PM Foo, Judy	Language Arts (6B) 8:40 AM - 2:40 PM Foo, Judy
	Mathematics (6B) 8:40 AM - 2:40 PM Surrago, Patricia	Mathematics (6B) 8:40 AM - 2:40 PM Surrago, Patricia	Mathematics (6B) 8:40 AM - 2:40 PM Surrago, Patricia	Mathematics (6B) 8:40 AM - 2:40 PM Surrago, Patricia	Mathematics (6B) 8:40 AM - 2:40 PM Surrago, Patricia
	Reading/Literature (6B)	Reading/Literature (6B)	Reading/Literature (6B)	Reading/Literature (6B)	Reading/Literature (6B)

5. To look at the student's schedule by term, click the *By Term* tab.

6. **OPTIONAL:** To view details of a particular class, click the name of the class.
The class information appears in a new window.

English/Spelling/Vocabulary - 7A

<p>School Year: 2009-2010</p> <p>Section Number: 7A</p> <p>Department: Grade 7</p> <p>Credits: 1.00</p>	<p>Quick Links</p> <ul style="list-style-type: none"> ▶ Assignments ▶ Grades
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Documents

Name	Type	Uploaded On	User
	pdf	01/19/2010	Balco, Kate
Grading Rubric	pdf	01/14/2010	Balco, Kate
Shakespeare Assignment	pdf	01/07/2010	Admin, ImageTrend
Shakespeare Reading Quiz	pdf	01/31/2010	Admin, ImageTrend
Vocabulary 3	pdf	01/19/2010	Balco, Kate

7. When finished with the window, click *Close*.
8. **OPTIONAL:** To view a staff member's profile, click his or her name.
The staff member's information appears in a new window.
When finished, click *Close*.